

The Current Job Market, Professional Networking, Job Search Skills

# Welcome







# Agenda



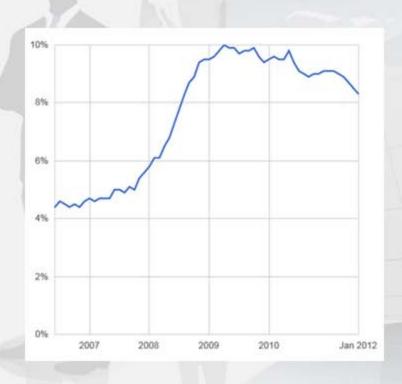




Preparing for the Interview

Questions?

# **Current Market Conditions**



### National Unemployment Rates

January 2008: 5.0%

January 2009: 7.8%

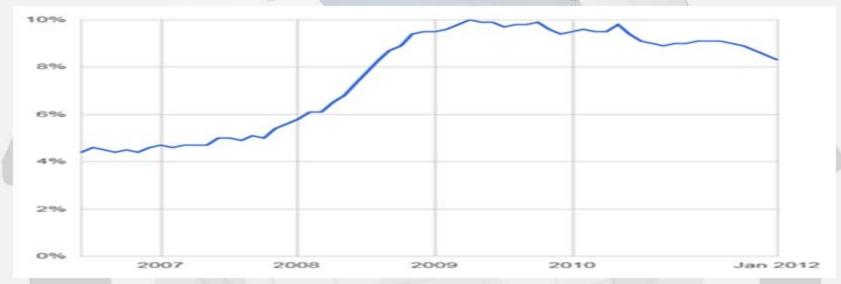
January 2010: 9.7%

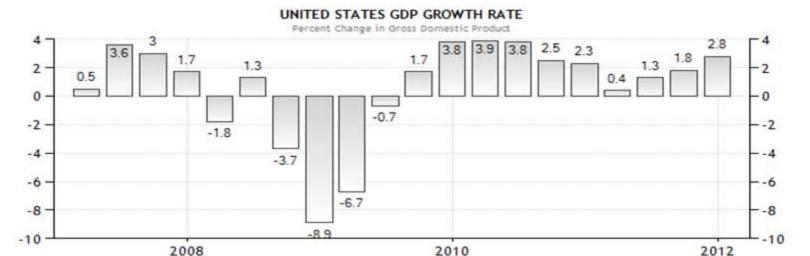
January 2011: 9.1%

January 2012: 8.3%

## **Current Market Conditions**

### Businesses have gotten better - Doing more with less





# **Current Market Conditions**

Are Companies Hiring Fresh Graduates?

Why Do They Hire Fresh Graduates?
Influx In Work – Hire Temps
Long Term Sustainable Growth – Hire Full Time

What Are They Looking For?
Internships / Co-Ops
Personality
Organized
Technology

How Are They Finding Them? Networking Leadership Experience Meticulous Energy & Drive Moldable & Flexible

# Establishing a Network

- LinkedIn
- Facebook
- Neighbors, Family, and Friends
- Groups and Associations
- Fraternity / Sorority Alumni
- Professors
- Career Services
- Career Fair

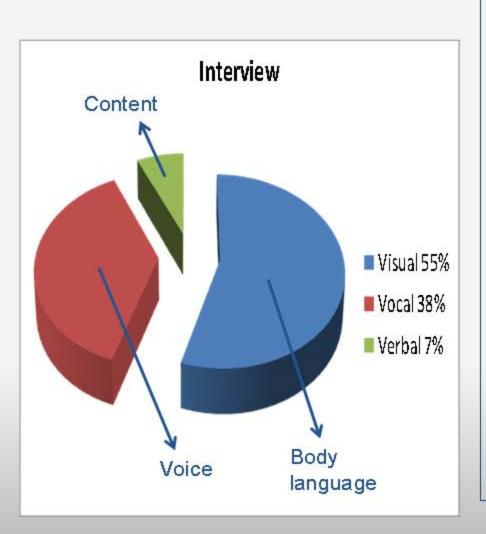
# **Getting The Interview**

### BE TENACIOUS AND BE DIFFERENT

- 1. Pick an industry
- 2. Build a list of companies
- 3. Build a list of contacts (LinkedIn)
- 4.Call companies and talk to the hiring manager
- 5. Email resume and follow up with a call







## Understand how people receive communication in an interview:

### Visual / Body Language:

55% What the listener sees
Body language, stance,
enthusiasm, dress, eye contact,
handshake, smile, warmth,
friendly greeting and confident
approach.

#### Vocal / Voice:

38% How you say it Tone of voice, hitting the right spot, flow and confidence.

#### Verbal / Content:

7% What you say
The content of the message.

## **Dress for Success Women:**

### Well tailored suit (skirt or pants)

Navy blue, charcoal grey, black

#### Blouse

Tailored
Cotton, silk
Color to
match suit,
nothing too
loud

### √ Shoes

- o Flats or medium heel
- o No peep-toe



## **Dress for Success Men:**

### Well-tailored suit

Navy blue, charcoal grey, black

### Long-sleeve shirt

Button-down Solid color (White or light blue)

#### Tie

Small print or solid color

### √ Socks

o Dark solid or small pattern

### √ Shoes

- o Wing tip or loafers
- o Leather



## **Dress for Success**

- ✓ Keep hair nice and neat
- ✓Nails should be cleaned and manicured
- ✓Avoid perfume or cologne

- ✓ Wear jewelry that flatters, not overpowers
- ✓ Be cautious of tattoos and piercings
- ✓ Professional looking briefcase or purse, there is no need for backpacks or huge bags!







- What are the company's products and services?
- How was the company formed or developed?
- What markets do they support?
- What is the size of the company?
- What are the company's values?
- Take steps to obtain as much information as possible.

- ☐ Tell me about yourself...
- What do you know about our organization?
- Why are you the right person for the job?
- What are your strengths?
- Weaknesses or areas of improvement?
- What values can you add?
- □ Your past achievements and examples...?
- A difficult work problem that you solved?
- □ Do you have any questions for us/me?



"Do you have any questions for us/me?"

- □ How soon would I be able to be productive?
- What type of projects would I be able to assist on?
- ☐ What would be my key objectives for this role in the first 6 months?
- What opportunities are there for me to utilize and develop my skills further
- What are the challenges of this role?
- Do you have any reservation about my ability to do the job?
- What is expected of me in the first 3 months?
- ☐ What is the next step after this interview?



- Do your research on the company
- Prepare and practice for the interview
- Be sure you know exactly where it is and how long it takes to get there and where to park.
- Wear an interviewing suit
- Arrive about 15 minutes early. Late arrival for a job interview is never excusable.
- Greet the receptionist or assistant with courtesy and
- Bring at least 5 resumes
- Shake hands firmly- Don't have a limp or sweaty
- Remember body language and posture: sit upright and look alert and interested at all times.
- Make good eye contact with your interviewer(s)
- Show enthusiasm in the position and the company
- Try to avoid using poor language, slang, and pause words (such as "like," "uh," and "um")
- Turn off your cell phone, not vibrate, turn it off.
- Be high energy, smile and laugh

- Don't smell like cigarettes
- Don't eat or chew gum (bring a water bottle)
- · Don't act as though you would take any job or are desperate for employment.
- Don't say anything negative about former supervisors. · Don't ever lie.
- Don't answer questions with a simple "yes" or "no." Explain. Describe those things about yourself that showcase your talents, skills, and determination. Give
- Don't bring up or discuss personal issues or family
- Don't inquire about salary, vacations, bonuses, retirement, or other benefits until after you've received an offer.



## Questions?

